



## **NOTICE**

### **PHYSICAL REPORTING & ADMISSION INSTRUCTIONS FOR B.TECH. PROGRAM- 2025**

#### **(Seat Allotted through JoSAA/CSAB/DASA/SII-2025)**

1. All candidates who have been allotted a seat in various discipline of B.Tech. programs at NIT Sikkim through JoSAA/CSAB/DASA/SII- 2025 are required to fill the admission form, pay the remaining Institute fee and upload the essentials documents from 20<sup>th</sup> to 23<sup>rd</sup> August 2025, 5:00 PM using the following link: <https://nitsikkimadm.samarth.edu.in/jee/>
2. Candidates must scan the following documents before filling out the online form. Each document should be in JPEG, JPG, or PDF format, with a file size between 10 KB and 500 KB, as specified point-wise below:
  - a. Provisional Seat Allotment letter
  - b. 10<sup>th</sup> Standard/Matriculation Mark Sheet.
  - c. Mark Sheet & Pass Certificate of qualifying examination (Class XII) or equivalent
  - d. Identity proof: Aadhar/Voter ID {passport for DASA/SII candidates}
  - e. Medical Certificate [as per JoSAA/CSAB format]
  - f. Certificate of category (SC/ST/OBC-NCL), if applicable
  - g. Certificate for Persons with Disabilities (PwD), if applicable
  - h. Family Annual Income Proof and Affidavit. Applicable only for OBC and General candidates having gross annual income of both parents is below 5 Lakh,
  - i. Recent color passport size photo (.jpeg, .jpg format)
  - j. Signature scan (.jpeg, .jpg format)
3. The online form must be filled out carefully. Ensure all required documents are uploaded before final submission.
4. After submission, the admission team will verify the form and uploaded documents. Based on the verification, the remaining fee amount (as per fee structure given in page no.04) shall be paid through **the online portal** as mentioned in point-1.

5. Candidates must physically report to NIT Sikkim, Ravangla Campus between **20<sup>th</sup> and 23<sup>rd</sup> August 2025 (from 9:00 AM to 5:00 PM)** with the following documents:

- i. Provisional Seat Allotment letter (***Printout copy***)
- ii. Self-Attested copy of 10<sup>th</sup> Standard/Matriculation Mark Sheet. (***Photostat copy & Original***)
- iii. Self-Attested copies of Mark Sheet & Pass Certificate of qualifying examination (Class XII) or equivalent. (***Photostat copy & Original***)
- iv. School Leaving Certificate/Transfer certificate from the school/institute last attended. (***Original***)
- v. Migration Certificate for the last examination board. (***Original***)
- vi. Character/ Conduct Certificate from the institution last attended. (***Original***)
- vii. Medical Certificate [as per JoSAA/CSAB format] {**Format-I**}
- viii. Certificate of category (SC/ST/OBC-NCL), if applicable, as per Government of India format, available on the JoSAA/CSAB-2025 website, issued by the competent authority. In case of OBC-NCL category, the certificate must be issued on or after April 01, 2025. {**Format- II or III**}
- ix. Certificate for Persons with Disabilities (PwD), if applicable, issued by the competent authority. Refer JoSAA/CSAB-2025 website for format. {**Format- IV**}
- x. Photo ID proof of Student, Father, and Mother (preferably Aadhar card/ Voter card). (***Photostat copy & Original***).
- xi. Payment receipt for remaining Institute & Hostel Fee, **Bus Fee (only for boys)**, and Mess fee **as per Sl. no. 9 & 10**
- xii. Signed acknowledgement copy of Anti Ragging Undertaking of Students and Parents filled through online at <https://www.antiragging.in>. (***Original***)
- xiii. **Family Annual Income Proof as listed below and Notarized Joint Income Affidavit** (In the prescribed format), to claim the tuition fee remission for OBC/General candidates. (Candidates belonging to SC/ST & PwD need not required to submit the documents related to tuition fee waiver/remission),: { (***Original***) **Format- V**}

**Explanation: Annual Income Proof of Father & Mother and Affidavit (Mandatory Requirement) to claim tuition fee remission:**

a. Candidates must submit annual income proof of both father and mother separately, based on their respective occupation/income status. The documents must be issued after 1<sup>st</sup> April 2025 and fall under any one of the following categories:

● **For Government/PSU/Private Sector Employees:**

Last three months' salary slips showing income and deductions, duly signed by the DDO of the organization/Office OR Form 16 of the previous financial year.

● **For others:**

Latest Income Certificate (issued after 1<sup>st</sup> April 2025) in the name of both father and mother separately, issued by a recognized authority of the respective state.

**Note 1:** Separate income proof of both parents (Father and Mother) must be submitted based on their respective occupations or sources of income, as per the criteria above. If either parent earns from more than one state of the Indian Union, separate income proofs must be provided from the respective states. The income certificate must explicitly mention: "Annual income is from all sources."

**Note 2:** Candidates who do not possess the annual income proof and affidavit (Sl. No. xiii) of both parents at the time of physical reporting may still claim tuition fee remission based on self-declared income and proceed with **provisional admission by paying the full fee**. However, such candidates must submit the complete income proof and affidavit of both parents on or **before 15<sup>th</sup> September 2025**.

Failure to submit within the stipulated deadline will result in automatic categorization as a full tuition fee payer, and the candidate must pay the balance fee within one week.

**Note 3:** At the time of online form submission or physical reporting, the candidate must pay the remaining institute, hostel, and mess fees as applicable to their academic fee category. The academic fee schedules shown at Sl. No. 9 is calculated after adjusting the amount already paid as Seat Acceptance Fee and Partial Admission Fee to JoSAA, CSAB, DASA, or SII.

- xiv. Student undertaking in non-judicial stamp paper of Rs. 50 and above jointly signed by students and parents. **{Format- VI}**
- xv. Declaration for the late submission of Relevant Documents **{Format- VII}**

**Note-4:** If the original certificates are not in English/Hindi, the English/Hindi version/ translation of such certificates, duly certified by the Principal/Director of the passing Institute, will be required during the verification of documents.

**6. Candidates allotted seats through DASA/SII (International candidates) required to submit the following documents:**

- a. All documents listed above, **except** those mentioned at **Sl. No. viii, x & xiii**.
- b. Valid Passport and VISA (*Photostat copy & Original*).
- c. Inner Line Permit (ILP), which must be obtained at the check-post while entering Sikkim.  
(*Photostat copy & Original*).

**7. Regarding hostel accommodation:**

- NIT Sikkim is a residential Institute; hence, all students are required to avail hostel accommodation. However, local students who are permanent residents of the Ravangla Block may be considered for Day Scholar status, subject to a written request from the parent and approval by the competent authority.
- Accommodation will be provided on sharing basis depending on the size of the rooms.

**8. Bus Facility:**

**Institute Bus:** The Boy Hostels are located at Ravangla bazar which is 2 KM away from the campus. To avail the bus facility an amount of **Rs. 1830/- per semester** shall be charged separately. The Bus card will be issued to the students in the later stage.

**9. Fee structure for Academic year 2025-26:** All the students are requested to visit the Institute website [www.nitsikkim.ac.in](http://www.nitsikkim.ac.in) > Admission > Fee Structure > B.Tech. fee structure for 2025-26 session to understand the pattern of semester-wise fee structure

FEE APPLICABLE FOR JOSAA /CSAB 2025 CANDIDATES					
Types of Fee	Total Institute and hostel fee (1 <sup>st</sup> sem) (X)	Seat Acceptance Fee & Partial Admission Fee paid to JOSAA /CSAB 2025 Shall be transferred to NIT Sikkim after deduction of processing charges <u>Rs. 5000/-</u> (Y)	Balance amount to be paid at NIT Sikkim (Institute Fee & Hostel fee) before Physical Reporting (X-Y)		
Institute & Hostel Fee SC/ST/PwD	36,717/-	30,000/-	6,717/-		
OBC-NCL/Gen (whose Family Annual Income is <1Lakh per year as per the Income proof and Affidavit declaration and accepted by the Institute)	36,717/-	70,000/-	Nil* (the balance amount will be adjusted in next semester)		
OBC-NCL/Gen (whose Family Annual Income is between 1Lakh to 5 lakh per year as per the Income proof and Affidavit declaration and accepted by the Institute)	57, 551/-	70,000/-	Nil* (the balance amount will be adjusted in next semester)		
OBC-NCL/Gen (whose Family Annual Income is > 5 Lakh per year as per the Income proof)	99, 217/-	70,000/-	29,217/-		
Additional Charges: Charges of Bus (Applicable for Boys) The boys' hostel is 2 km away from the campus, hence all boys' students staying in hostel have to pay the bus charges.			Rs. 1830/- per semester		
FEE APPLICABLE FOR DASA CIWG/MEA/SII CANDIDATES					
Type/Category	Tuition Fee	Other Charges/ Fees (per Semester)	Onetime Charges/ Fee at the time of Admission	Caution Deposit (One time & refundable as per rules) Institute + Hostel	Total
DASA- CIWG/MEA/SII	62,500/-	₹ 8,868.00	₹ 3,599.00	₹ 7,500.00 + 5,000.00	₹ 87,467.00 Seat Acceptance fee paid: ₹ 75,000/-
Additional fee:					
I. Hostel Facility Charges per Semester					
1. Single Room- INR- 25,000/- + electricity bill					
2.Twin Sharing Room- INR- 15,000/- + electricity bill					
3.Normal room- INR- 8,250/-					
II. Bus charges: INR 1830/- semester (For Boys' only )					

**Note-5:** \*For claiming the tuition fee remission (applicable only for INDIAN students) at the time of physical reporting and admission, the candidate belong to General & OBC community must produce the documents mention at S.No. 5 (xiii) above. The documents related to tuition fee remission must be complete in all respects. The Institute official will verify the genuineness of Annual Income proof and also sent to third party for detail verification; If found wrong/tampered/false at any stage, the admission of the student shall be rejected.

**10. Boys & Girls Mess:** The boys & Girls mess is run by a mess contractor authorized by the Institute. Resident students must have to avail the food at the Institute run mess. **The mess fee per semester is Rs. 20,000/- (Rupees Twenty Thousand)**

**11.** The hostel and mess facility will start from **20<sup>th</sup> August 2025**; Students are allowed to stay in the hostel immediately after reporting.

The Students are advised to pay the **mess fee** through online mode, preferably using SBI payment gateway and the link is available in the institute website. (**[www.nitsikkim.ac.in](http://www.nitsikkim.ac.in)** >Admission >Fee Structure > Online payment gateway for Mess Fee > New Admission) Or

Can digitally transfer at THE CHIEF WARDEN NIT SIKKIM account of the Institute as given below:

**Name: The Chief Warden NIT Sikkim**

**Account No: 31337552052**

**Account type: Current a/c**

**Account type: Current a/c**

**IFSC: SBIN0007218**

**Bank: State Bank of India**

**Branch: Ravangla**

**OR pay by Scan**



**12.** The first semester Classes/Induction program will tentatively commence from **23<sup>rd</sup> August 2025**. The detailed Academic Calendar, timetable, etc. of classes will be sent to students through e-mail or publication in the Website.

**For any kind of queries related to admission, you may contact:**[b.techadmission2025@nitsikkim.ac.in](mailto:b.techadmission2025@nitsikkim.ac.in)

**ContactNo:7479013257/9734122366 (9 AM to 5 PM)**

With the permission of the competent authority, issued by:

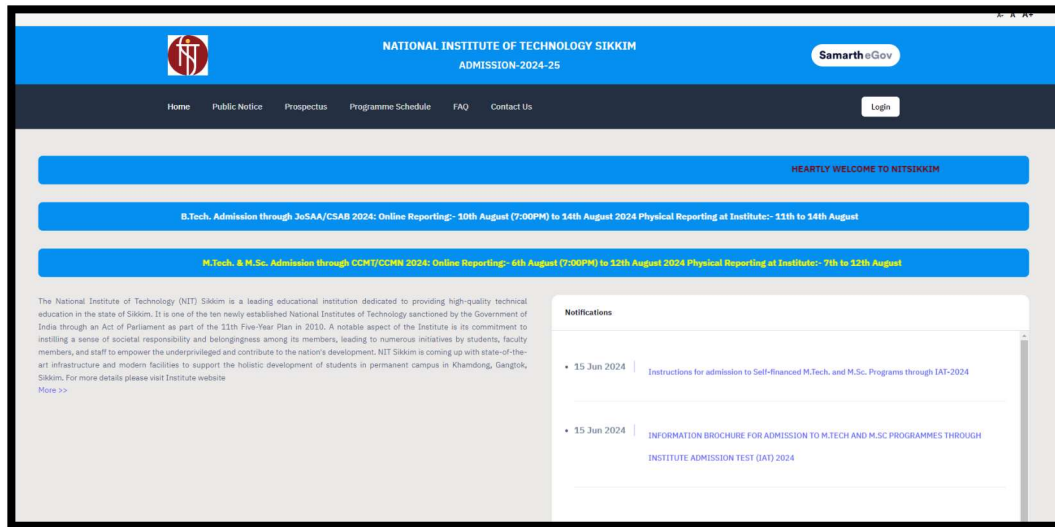
**Sd/-**

**Dean Academic**

## STEPS FOR FILLING THE ONLINE APPLICATION FORM ON ADMISSION PORTAL

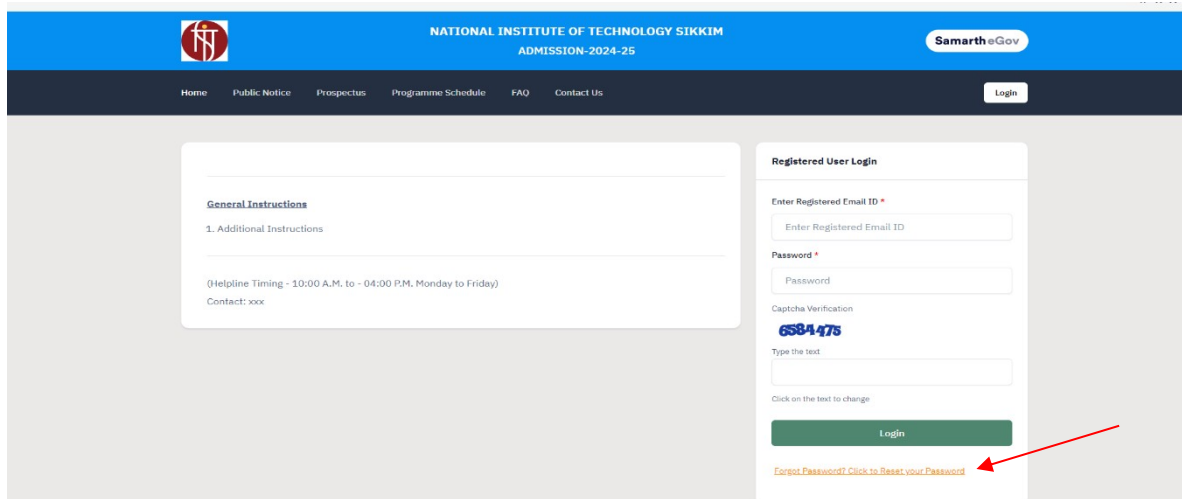
**Step 1:** Click on the link <https://nitsikkimadm.samarth.edu.in/jee/>

The following page will be displayed.



**Step 2:** Click on Login button.

- **Click on Forget Password.**
- Enter your Email ID (as mentioned in the JOSAA/CSAB/CCMT/CCMN 2025 portal at the time of registration). The password will be sent to your registered Email ID.



**Step 3:** Enter **OTP will be received in your registered email** and set a new password of your own.

**Step 4:** Sign in with following credentials, **USERNAME:** Registered Email **PASSWORD:** Enter your password as created by you in Step 3.

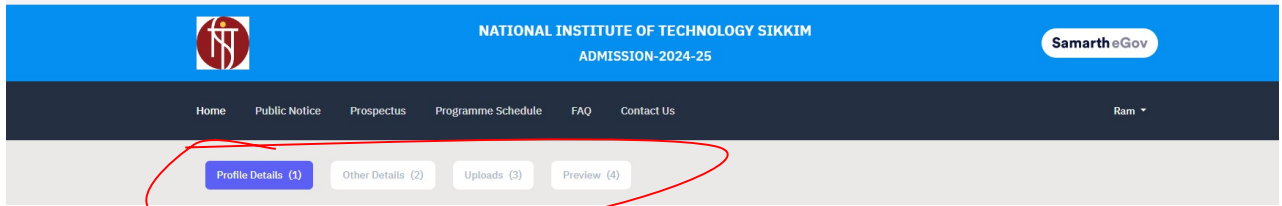
**Step 5:** After Login, Dashboard Screen opens up which has an “PROFILE” button.

**Step 6:** Click on the "PROFILE" button to **Update** the basic profile. Candidates are required to fill profile details to complete the profile. Please note that all the details should be filled carefully.

**Step 7:** After complete of online form, review it and click on ‘**Submit Profile**’ button.

- Popup message displayed: *“No modification is allowed once a profile is submitted. After submission, applicants can’t edit these basic profile details”*.
- Mark the checkbox against declaration and click on Submit which will direct the applicant to the dashboard with completed profile (Basic profile details).

**Step 8:** Click on next to proceed with the form.



**Step 10:** Candidates are required to complete the details as required in the **Other Details** and **Uploads** tabs.

- Upload NECESSARY DOCUMENTS AS INSTRUCTED IN THE ADMISSION NOTICE. The size and format of each document are also instructed in the notice. The Income certificate and affidavit is not applicable for PG students/ UG having family income more than 5 lakh/ SC/ST/PwD and other students who does not have an income certificate during the time of online reporting then they should upload a blank page.
- After completing personal details, you are required click on the “Confirm and Lock”.

**Step 11:** You will be re-directed to Program selection page. The program will be auto filled as per the allocation by the respective board.

If not auto selected, Select your allotted program by respective seat allocation boards (JOSAA/CSAB/CCMT/CCMN/IAT) under;

- Undergraduate Programmes
- Postgraduate Programmes

Study Centre/OU: **Select respective Department.**



**Step 12:** Click on Preview to see the preview of the application. After previewing, download the application form and take the print of the same for future reference.

**Candidate have to wait till the admin assigned the appropriate fee. Pls note the UG students who have claimed the tuition fee remission, the fee will be assigned as per the category, else full fee will be assigned to complete the admission.**

**Step 13:** After the verification, Admin will assign the applicable fee to the candidate. The time period for such approval may vary from 1 to 10 Hours considering the night time. The candidate needs to re-login and pay the assigned fee. After the payment, the candidate has to take the print copy of money receipt for future reference.

**Step 14:** Click on Preview to see the preview of the application. After previewing, download the application form and take the print of the same for future reference.

**Note:** *Candidates are instructed to fill the information carefully as per your documents. As the candidates will not be allowed to change it later. In case, some document is pending then upload a blank page. Print the form and bring at the time of physical reporting. For any queries related to online filling of form, kindly send an email to [b.techadmission@nitsikkim.ac.in](mailto:b.techadmission@nitsikkim.ac.in)*

## FORMAT- I: MEDICAL CERTIFICATE

<b>MEDICAL CERTIFICATE</b> <b>(to be issued by a Registered Medical Practitioner)</b>						
<b><u>GENERAL EXPECTATIONS</u></b>						
Candidates should have good general physique. In particular,						
1. Chest measurement should not be less than 70 cm, with satisfactory limits of expansion and contraction. 2. Vision should be normal. In case of defective vision, it should be corrected to 6/9 in both eyes or 6/6 in the better eye. Colour blind and uni-ocular (having vision in only one eye) persons are restricted from admission to certain courses. 3. Hearing should be normal. Defective hearing should be corrected. 4. Heart and lungs should not have any abnormality and there should be no history of mental illness and epileptic fits.						
1.	(a)	Name of the candidate:			(b)	Gender:
2.	Identification Mark (a mole, scar or birthmark), if any					
3.	Major illness/operation, if any (specify nature of illness/operation)					
4.	Height in cm:		Weight in kg:		Blood Group:	
5.	Past History		(a) Mental illness (b) Epileptic Fit			
6.	Chest	(a) Inspiration in cm		(b) Expiration in cm		
7.	Hearing					
8.	(Vision with or without glasses:)	(Right Eye)	(Left Eye)	(Colour Blindness)	Unocular vision (having vision in only one eye)	
9.	Respiratory System					
10.	Nervous System					
11.	Heart (a) Sounds		(b) Murmur			
12.	Abdomen (a) Liver (b) Spleen		Hernia			Hydrocele
13.	Any other defects:					
<b>Certificate of Medical Fitness</b>						
<input type="checkbox"/> The candidate fulfils the prescribed standard physical fitness, medical fitness and is FIT for admission to Engineering/Architecture/ Pharmaceuticals/ Science Course  <input type="checkbox"/> The candidate does not fulfil the prescribed standard of physical fitness/medical fitness and is unfit/temporarily unfit for admission due to following defects:						
_____ Doctor's Name		_____ Signature		_____ Date		_____ Registration No.
					_____ Seal	

**SC/ST Certificate Format****FORM OF CERTIFICATE TO BE PRODUCED BY SCHEDULED CASTES (SC) AND  
SCHEDULED TRIBES (ST) CANDIDATES**

1. This is to certify that Shri/ Shrimati/ Kumari\* \_\_\_\_\_ son/daughter\* of  
 \_\_\_\_\_ of Village/Town\* \_\_\_\_\_ District/Division\*  
 \_\_\_\_\_ of State/Union Territory\* \_\_\_\_\_ belongs to the  
 \_\_\_\_\_ Scheduled Caste / Scheduled Tribe\* under :-

\* The Constitution (Scheduled Castes) Order, 1950

\* The Constitution (Scheduled Tribes) Order, 1950

\* **The Constitution (Scheduled Castes) (Union Territories) Order, 1951**

\* The Constitution (Scheduled Tribes) (Union Territories) Order, 1951

[As amended by the Scheduled Castes and Scheduled Tribes Lists (Modification Order) 1956, the Bombay Reorganisation Act, 1960, the Punjab Reorganisation Act, 1966, the State of Himachal Pradesh Act, 1970, the North Eastern Areas (Reorganisation) Act, 1971, the Scheduled Castes and Scheduled Tribes Orders (Amendment) Act, 1976 and the Scheduled Castes and Scheduled Tribes Orders (Amendment) Act, 2002]

\* The Constitution (Jammu and Kashmir) Scheduled Castes Order, 1956;

\* The Constitution (Andaman and Nicobar Islands) Scheduled Tribes Order, 1959, as amended by the Scheduled Castes and Scheduled Tribes Order (Amendment) Act, 1976;

\* The Constitution (Dadra and Nagar Haveli) Scheduled Castes Order, 1962;

\* The Constitution (Dadra and Nagar Haveli) Scheduled Tribes Order, 1962;

\* The Constitution (Pondicherry) Scheduled Castes Order, 1964;

\* The Constitution (Uttar Pradesh) Scheduled Tribes Order, 1967;

\* The Constitution (Goa, Daman and Diu) Scheduled Castes Order, 1968;

\* The Constitution (Goa, Daman and Diu) Scheduled Tribes Order, 1968;

\* The Constitution (Nagaland) Scheduled Tribes Order, 1970;

\* The Constitution (Sikkim) Scheduled Castes Order, 1978;

\* The Constitution (Sikkim) Scheduled Tribes Order, 1978;

\* The Constitution (Jammu and Kashmir) Scheduled Tribes Order, 1989;

\* The Constitution (Scheduled Castes) Order (Amendment) Act, 1990;

\* The Constitution (Scheduled Tribes) Order (Amendment) Act, 1991;

\* The Constitution (Scheduled Tribes) Order (Second Amendment) Act, 1991.

2. # This certificate is issued on the basis of the Scheduled Castes / Scheduled Tribes\* Certificate issued to Shri /Shrimati\*  
 \_\_\_\_\_ father/mother\* of Shri /Shrimati /Kumari\* \_\_\_\_\_ of Village/Town\*  
 \_\_\_\_\_ in District/Division\* \_\_\_\_\_ of the State State/Union  
 Territory\* \_\_\_\_\_ who belong to the Caste / Tribe\* which is recognised as a Scheduled Caste / Scheduled Tribe\* in the  
 State / Union Territory\* \_\_\_\_\_ issued by the \_\_\_\_\_ dated \_\_\_\_\_.

3. Shri/ Shrimati/ Kumari \* \_\_\_\_\_ and / or\* his / her\* family ordinarily reside(s)\*\* in Village/Town\*  
 \_\_\_\_\_ of \_\_\_\_\_ District/Division\* of the State Union Territory\* of \_\_\_\_\_.

Signature: \_\_\_\_\_

Designation \_\_\_\_\_

(With seal of the Office)

Place: \_\_\_\_\_ State/Union Territory\* \_\_\_\_\_

Date: \_\_\_\_\_

\* Please delete the word(s) which are not applicable.

# Applicable in the case of SC/ST Persons who have migrated from another State/UT.

**IMPORTANT NOTES**

The term “ordinarily reside(s)”\*\* used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.

Officers competent to issue Caste/Tribe certificates:

1. District Magistrate / Additional District Magistrate / Collector / Deputy Commissioner / Additional Deputy Commissioner / Deputy Collector / Ist Class Stipendiary Magistrate / City Magistrate / Sub-Divisional Magistrate / Taluka Magistrate / Executive Magistrate / Extra Assistant Commissioner.
2. Chief Presidency Magistrate / Additional Chief Presidency Magistrate / Presidency Magistrate.
3. Revenue Officers not below the rank of Tehsildar.
4. Sub-divisional Officer of the area where the candidate and/ or his family normally reside(s).
5. Administrator / Secretary to Administrator / Development Officer (Lakshadweep Island).
6. Certificate issued by any other authority will be rejected.

**OBC-NCL Certificate Format****FORM OF CERTIFICATE TO BE PRODUCED BY OTHER BACKWARD CLASSES (NCL)\* APPLYING FOR ADMISSION TO CENTRAL EDUCATIONAL INSTITUTIONS (CEIs), UNDER THE GOVERNMENT OF INDIA**

This is to certify that Shri/Smt./Kum\*\* \_\_\_\_\_ Son/  
 Daughter\*\* of Shri/Smt.\*\* \_\_\_\_\_ of Village/  
 Town\*\* \_\_\_\_\_ District/Division\*\* \_\_\_\_\_ in  
 the State/Union Territory \_\_\_\_\_ belongs to the  
 \_\_\_\_\_ community that is recognized as a backward class  
 under Government of India\*\*\*, Ministry of Social Justice and Empowerment's Resolution No.  
 \_\_\_\_\_ dated \_\_\_\_\_ \*\*\*\*

Shri/Smt./Kum. \_\_\_\_\_ and/or \_\_\_\_\_  
 his/her family ordinarily reside(s) in the \_\_\_\_\_ District/Division  
 of the \_\_\_\_\_ State/Union Territory. This is also to certify that  
**he/she does NOT belong to the persons/sections (Creamy Layer)** mentioned in Column 3 of the  
 Schedule to the Government of India, Department of Personnel & Training O.M. No.  
 36012/22/93- Estt. (SCT) dated 08/09/93 which is modified vide OM No. 36033/3/2004  
 Estt.(Res.) dated 09/03/2004, further modified vide OM No. 36033/3/2004-Estt. (Res.) dated  
 14/10/2008, again further modified vide OM No.36036/2/2013-Estt (Res) dtd. 30/05/2014, and  
 again further modified vide OM No. 36033/1/2013-Estt (Res) dtd. 13/09/2017.

District Magistrate /  
 Deputy Commissioner /  
 Any other Competent Authority

Dated:

Seal

\* Visit <http://www.ncbc.nic.in> for latest guidelines and updates on the Central List of State-wise OBCs.

\*\* Please delete the word(s) which are not applicable.

\*\*\* As listed in the Annexure (for FORM-OBC-NCL)

\*\*\*\* The authority issuing the certificate needs to mention the details of Resolution of Government of India, in which the caste of the candidate is mentioned as OBC.

**NOTE:**

- (a) The term 'Ordinarily resides' used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.
- (b) The authorities competent to issue Caste Certificates are indicated below:
  - (i) District Magistrate/ Additional Magistrate/ Collector/ Deputy Commissioner/ Additional Deputy Commissioner/ Deputy Collector/ Ist Class Stipendiary Magistrate/ Sub-Divisional magistrate/ Taluka Magistrate/ Executive Magistrate/ Extra Assistant Commissioner (not below the rank of Ist Class Stipendiary Magistrate).
  - (ii) Chief Presidency Magistrate / Additional Chief Presidency Magistrate / Presidency Magistrate.
  - (iii) Revenue Officer not below the rank of Tehsildar' and
  - (iv) Sub-Divisional Officer of the area where the candidate and/or his family resides
  - (v) Certificate issued by any other authority will be rejected

## **ANNEXURE for FORM-OBC-NCL**

Sl. No.	Resolution No.	Date of Notification
1	No.12011/68/93-BCC(C)	13.09.1993
2	No.12011/9/94-BCC	19.10.1994
3	No.12011/7/95-BCC	24.05.1995
4	No.12011/96/94-BCC	09.03.1996
5	No.12011/44/96-BCC	11.12.1996
6	No.12011/13/97-BCC	03.12.1997
7	No.12011/99/94-BCC	11.12.1997
8	No.12011/68/98-BCC	27.10.1999
9	No.12011/88/98-BCC	06.12.1999
10	No.12011/36/99-BCC	04.04.2000
11	No.12011/44/99-BCC	21.09.2000
12	No.12015/9/2000-BCC	06.09.2001
13	No.12011/1/2001-BCC	19.06.2003
14	No.12011/4/2002-BCC	13.01.2004
15	No.12011/9/2004-BCC	16.01.2006
16	No.12011/14/2004-BCC	12.03.2007
17	No.12011/16/2007-BCC	12.10.2007
18	No.12019/6/2005-BCC	30.07.2010
19	No. 12015/2/2007-BCC	18.08.2010
20	No.12015/15/2008-BCC	16.06.2011
21	No.12015/13/2010-BC-II	08.12.2011
22	No.12015/5/2011-BC-II	17.02.2014
23	No. 12011/04/2014-BC-II	14.01.2015
24	No. 12011/7/2014-BC-II	23.01.2015
25	No. 12011/1/2015-BC-II	27.05.2015
26	No. 12015/05/2011-BC-II	14.07.2015
27	No. 12011/06/2014-BC-II	09.09.2015
28	No. 12011/13/2016-BC-II	25.05.2016
29	No. 12011/14/2016-BC-II	13.06.2016
30	No. 12011/15/2016-BC-II	30.06.2016
31	No. 12011/4/2014-BC-II	11.08.2016
32	No. 12011/6/2014-BC-II	06.12.2016
33	No. 12011/13/2016-BC-II	22.12.2016
34	No. 20012/1/2017-BC-II	18.01.2017
35	No. 12011/7/2017-BC-II	28.07.2017
36	No. 36033/1/2013-Estt. (Res.)	13.09.2017
37	No. 36033/2/2018-Estt. (Res.)	08.06.2018

**FORM-PwD (III)**

Form-III  
Disability Certificate  
(In cases of multiple disabilities)  
(NAME AND ADDRESS OF THE MEDICAL AUTHORITY ISSUING THE  
CERTIFICATE)  
(See rule 4)

Recent PP size  
attested  
photograph  
(showing face  
only) of the person  
with disability

Certificate No. \_\_\_\_\_

Date: \_\_\_\_\_

This is to certify that I have carefully examined

Shri/Smt./Kum. \_\_\_\_\_ son/ wife/daughter of

Shri \_\_\_\_\_

Date of Birth (DD/MM/YY) \_\_\_\_\_ Age \_\_\_\_\_ years,

male/female \_\_\_\_\_ Registration No. \_\_\_\_\_

permanent resident of House No. \_\_\_\_\_ Ward/Village/Street

\_\_\_\_\_ Post Office \_\_\_\_\_

District \_\_\_\_\_ State \_\_\_\_\_

\_\_\_\_\_, whose photograph is affixed above, and are  
satisfied that:

1. He/she is a Case of **Multiple Disability**. His/her extent of permanent physical impairment/ disability has been evaluated as per guidelines (to be specified) for the disabilities ticked below, and shown against the relevant disability in the table below:

S. No.	Disability	Affected Part of Body	Diagnosis	Permanent physical impairment/mental disability (in %)
1	Locomotor disability	@		
2	Low vision	#		
3	Blindness	Both Eyes		
4	Hearing impairment	£		
5	Mental retardation	X		
6	Mental-illness	X		

@ - e.g., Left/Right/both arms/legs

# - e.g., Single eye/both eyes

£ - e.g., Left/Right/both ears

2. In the light of the above, his/her overall permanent physical impairment as per guidelines (to be specified), is as follows:

In figures: \_\_\_\_\_ percent

In words: \_\_\_\_\_ percent

3. The above condition is progressive/ non-progressive/ likely to improve/ not likely to improve.

4. Reassessment of disability is:

(i) not necessary

Or

(ii) is recommended/after \_\_\_\_\_ years \_\_\_\_\_ months, and therefore this certificate shall be valid till (DD/MM/YY) \_\_\_\_\_

5. The applicant has submitted the following document as proof of residence:

Nature of Document	Date of Issue	Details of authority issuing certificate

6. Signature and seal of the Medical Authority:

Name and Seal of Member	Name of Seal of Member	Name and Seal of the Chairperson

--

Signature/Thumb impression of the person in whose favour disability certificate is issued.

**FORM-PwD (IV)****Form-IV  
Disability Certificate****(In cases other than those mentioned in Forms II and III)****(NAME AND ADDRESS OF THE MEDICAL AUTHORITY ISSUING THE  
CERTIFICATE)****(See rule 4)**

Recent PP size  
attested photograph  
(showing face only)  
of the person with  
disability

Certificate No. \_\_\_\_\_ Date: \_\_\_\_\_

This is to certify that I have carefully examined

Shri/Smt./Kum. \_\_\_\_\_ son/ wife/daughter of

Shri \_\_\_\_\_

Date of Birth (DD/MM/YY) \_\_\_\_\_ Age \_\_\_\_\_ years,

male/female \_\_\_\_\_ Registration No. \_\_\_\_\_

permanent resident of House No. \_\_\_\_\_ Ward/Village/Street

\_\_\_\_\_ Post Office \_\_\_\_\_

District \_\_\_\_\_ State \_\_\_\_\_

\_\_\_\_\_, whose photograph is affixed above, and am  
satisfied that he/she is a case of disability.

1. His/her extent of percentage of physical impairment/disability has been evaluated as per guidelines (to be specified) and is shown against the relevant disability in the table below:

S. No.	Disability	Diagnosis	Permanent physical impairment / mental disability (in %)
1	Locomotor disability		
2	Visual Impairment (blindness / low vision)		
3	Hearing impairment		
4	Speech and language disability		
5	Intellectual disability		
6	Mental-illness		
7	Disability caused due to chronic neurological conditions and / or blood disorders		

(Please strike out the disabilities which are not applicable.)

2. The above condition is progressive/ non-progressive/ likely to improve/ not likely to improve.
3. Reassessment of disability is:



a. not necessary

Or

b. is recommended/after \_\_\_\_\_ years \_\_\_\_\_ months, and therefore this certificate shall be valid till (DD/MM/YY) \_\_\_\_\_

4. The applicant has submitted the following document as proof of residence:

Nature of Document	Date of Issue	Details of authority issuing certificate

(Authorised Signatory of notified Medical Authority)  
(Name and Seal)

Countersigned

{Countersignature and seal of the CMO/Medical Superintendent/Head of Government Hospital, in case the certificate is issued by a medical authority who is not a government servant (with seal)}

--

Signature/Thumb impression of the person in whose favour disability certificate is issued.

**Note:** In case this certificate is issued by a medical authority who is not a government servant, it shall be valid only if countersigned by the Chief Medical Officer of the District. Note: The principal rules were published in the Gazette of India vide notification number S.O. 908(E), dated the 31st December, 1996.

## FORMAT-V: INCOME AFFIDAVIT DECLARATION

*(To be printed in the non-judicial stamp paper of Rs. 50 under the sign, seal of notary.)*

Dr/MR/MRs.....(Parents name)

R/O

..... Village/Ward/Para/Street.....  
Block/Tehsil..... District.....  
State..... PIN No:..... certify  
that my Total Family Annual Income from all the sources does not exceed  
Rs..... (Rupees:.....) based on the record  
of the following Income documents: (Pls TICK specifically the appropriate documents of annual family  
Income proof from where you derived your annual family income)

- i. Parental Annual Income Certificate (for both parents) issued on or after 1<sup>st</sup> April 2025 by  
the notified authority of the respective State Governments OR
- ii. In case of parent(s) are employees of Government employee/Employee of PSUs/Autonomous  
bodies, copy of salary certificate/statement of last three month issued by the DDO of  
respective offices to be submitted.

(Self-attested Copy appropriate documents to be Enclosed).

I do hereby solemnly declare that, the income state as above is correct and true as per my belief and knowledge and I shall held responsible if any case, it breaches the rules for the purpose of fee waiver of my Son/Daughter.....(Name of Student) who is undergoing Four year B Tech Programme at National Institute of Technology Sikkim from 2024-25 onwards . The Institute may withdraw his/her candidature or asked to pay full fee with fine if any, in case of violation, temperament or found false statement in my Income Certificate/employment position/ Annual Income for all the sources etc. submitted herein during the internal verification by the Institute. I will not claim any scholarship or financial support from agency /government organisation under tuition fee head.

The following member(s) constitutes our family:

Name of Father		Name of Mother	
Occupation of Father		Occupation of Mother	
Aadhar No of Father		Aadhar No of Mother	
Contact no of Father		Contact no of Mother	
Total Annual Income of Father from all the sources		Total Annual Income of Mother from all the sources	
Documents enclosed		Documents enclosed	

\_\_\_\_\_  
Signature of Father

\_\_\_\_\_  
Signature of Mother

\_\_\_\_\_  
Signature of Student

Jointly declare this affidavit on this date:.....

Name of Student:.....

Branch:.....

**Note:** \*The above matter must be print in the non-Judicial stamp paper of Rs. 50 and above. \*The Annual income proof of both Father and Mother have to be submitted along with this affidavit. The Income certificate / Salary certificate/ ITR of assessment 2024-25 etc must be in the name of Father or Mother.

## FORMAT-VI: STUDENT UNDERTAKING

*(To be printed and signed in the non-judicial stamp paper of Rs.50 OR Above)*

I, \_\_\_\_\_  
\_\_\_\_\_ (full name of student with JEE (Main)/ GATE/ JAM Application No.) S/D/o Mr./ Ms.  
\_\_\_\_\_, having been admitted to **National Institute of Technology Sikkim** is hereby abide by undertaking on this affidavit:

1. I do undertake that concealment of any material fact in my application/ production of false documents/ temperament or furnishing of wrong information which might be detected at any stage even after my admission may render me disqualified and any amount paid by me towards Institution fees etc. may stand forfeited.

2. I do hereby undertake to devote myself to studies, games and such extramural activities as are recognized by the Institute authority during my stay at the Institute and shall appear all the classes/ class tests / seminars / quizzes/ mid semester examinations/ end semester examinations, etc. I shall respect and abide by all the rules/regulations of the Institute as amended from time to time.

3. I agree to abide by all the provisions as laid down in the regulations for the programme in which I am admitted to. The decision of the Institute with regard to the academic and related matter is final and will be binding on me. I shall not participate in any move to create group / class / community / regional / anti India feeling amongst the students. I am aware of the rules regarding ragging / harassment of juniors and female students as well as the punishments thereof. I undertake that if found guilty of the above, I shall be liable for punishment as deemed fit by the Institute authority. I also understand that I shall cooperate with the authority in curbing ragging / harassment including reporting the incidents of ragging / harassment to Institute authority, failing which disciplinary action as per rule will be initiated against me. I shall always carry my identity card and will produce wherever / whenever asked for and shall behave decently and shall abide by the rules in order to maintain peace and harmony within and outside the Institute during my entire stay at this Institute.

4. I do clearly undertake that my name may be removed from the Roll of the Institute or I may be finally rusticated or expelled from the institute, if I directly or indirectly take part in any movement or agitation to stage Dharna and Strike in the institute for any reasons whatsoever, or which induces directly any other activity that in the opinion of the institute is subversive of Institute's discipline.

5. I do hereby declare that I was never involved or punished in any case of indiscipline during my School/College career so far. There is no enquiry pending against me with the School/College/ Police/District authorities or any other relevant authority in India or Abroad. In case the above declaration is proved false, then my admission in the National Institute of Technology Sikkim may be cancelled, the amount deposited be forfeited, and I would not be entitled to any claim whatsoever on the account.

6. I do hereby solemnly affirm that, I understand that commensuration with the gravity of the offence, the punishment may be reprimand, fine and expulsion from the hostel, debarment from an examination, rustication for a specified period or even outright expulsion from the Institute. I clearly understand that under the continuous learning cum evaluation system of the Institute attendance in class is compulsory and I shall be debarred from appearing in the examinations on the ground of unsatisfactory attendance record and academic performance.

7. I, do hereby undertake to pay the fees of the Institute like semester registration fee, tuition fee, other Institute fee etc within the stipulated time at the beginning of each semester, as notified by the Institute.

**Date:**

**Signature of Candidate**

**DECLARATION BY THE PARENT**

- I. I certify that my son/daughter/ward seeks the admission with my knowledge and consent that I held myself responsible for his good conduct, maintenance of discipline, during the period he/she is on the Institute Rolls.
- II. I do undertake to ensure that my son / daughter / ward will not contravene the laws of India in any form. I shall continuously monitor his / her academic progress and keep in contact with his / her concerned Department on regular basis.
- III. I do agree to meet the expenses as fixed by the Institute which may be enhanced from time to time during the period of study of my son /daughter/ ward Mr/Miss.....for the entire course at the Institute

I have carefully studied the above undertaking and sign herein,

**Date:**

**Signature of Parents / Guardians**

**Permanent Address:**

**Name of Parents**

\_\_\_\_\_

**Pin Code:**

\_\_\_\_\_

**Email:**

**Phone/Mobile:**

**Format-VII: Declaration for the late submission of Relevant Documents.**

<b>Candidate's Details</b>			
JEE application No.		Father Name :	
Date of Birth :		Mother Name :	
Candidate Name :		Guardian Name :	

<b>Allotment Details</b>			
Choice No:		Roll No:	
Institute:		Department:	
Allotted from Category:		Quota:	

The following documents are not currently available with me. I undertake that I will submit these documents at the allotted institute by 20<sup>th</sup> September 2024 failing which I shall forego the seat allotted to me.

Sl.No	Documents	Remarks
1		
2		
3		
4		
5		
6		

Date:

Signature of Parent/ Guardian

Signature of the Candidate:

Signature of the verifying Official: